



## Signs for Smoke-Free Common Areas

### Order Form for Minnesota Multi-Unit Housing Owners and Managers

Minnesota state law requires all indoor common areas of apartment buildings (with three or more rented living units) to be smoke free (Minn. Stat. § 144.413 subd.2). Live Smoke Free offers signs to display in your common areas to inform your residents and guests that the common areas are smoke free.

Some of the indoor common areas covered under the state law include:

- Hallways
- Laundry rooms
- Underground garages
- Rental and maintenance offices
- Building entryways
- Exercise/party/community rooms
- Indoor swimming areas

If you would like more information about the state law, please contact the Indoor Air Unit at the Minnesota Department of Health at 651-201-4601 or visit <http://www.health.state.mn.us/divs/eh/indoorair/mciaa/ftb/faq.pdf>

**\*\* Live Smoke Free reserves the right to limit orders based on materials available.\*\***

**Quantity      Sign**

\_\_\_\_\_ Window cling (9"x4")



\_\_\_\_\_ Plastic sign (9"x4) (has adhesive on back and grommets for nails/screws)



**Please fill out this form (front and back) and return to:**

Live Smoke Free  
2395 University Ave W, Suite 310  
St. Paul, MN 55114-1512

**Email:** [info@mnsmokefreehousing.org](mailto:info@mnsmokefreehousing.org) • **Phone:** (651) 646-3005 • **FAX:** (651) 646-0142

**To receive your free materials, please provide the following information:**

*\*Please fill out a separate form for each property. Allow 2-3 weeks for shipping.*

**1) Shipping Information:**

Name/Title: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

Shipping City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**2) Property Information:**

Property Name: \_\_\_\_\_

Management Company: \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Web site: \_\_\_\_\_

Type of Building(s) (check all that apply)

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Apartment   | <input type="checkbox"/> Senior Housing               |
| <input type="checkbox"/> Town Home   | <input type="checkbox"/> Market Rate                  |
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Affordable/Section 8 Housing |
| <input type="checkbox"/> Co-Op       | <input type="checkbox"/> Other _____                  |

No. of Buildings on Property: \_\_\_\_\_ No. of Units on Property: \_\_\_\_\_

**3) Does Your Building/Property Have a Smoke-Free Policy Beyond the Common Areas?**

- Yes                       No                       No, but I would like to adopt a policy

If yes, please provide the following information:

Date Policy went into Effect: \_\_\_\_\_

No. Smoke-Free Buildings: \_\_\_\_\_ No. Smoke-Free Units: \_\_\_\_\_

Smoke-Free Policy Details (check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Smoking Prohibited in All Units                     | <input type="checkbox"/> Smoking Prohibited in Entryways       |
| <input type="checkbox"/> Smoking Prohibited in Some Units<br>(explain) _____ | <input type="checkbox"/> Smoking Prohibited on Entire Property |
| <input type="checkbox"/> Current Smokers Grandfathered Until _____           | <input type="checkbox"/> Other _____                           |
| Number of Smokers Grandfathered _____  |  |