



SMOKE-FREE POLICY IMPLEMENTATION MATERIALS

ORDER FORM FOR MN MULTI-UNIT HOUSING PROPERTIES

QUANTITY
REQUESTED

SECONDHAND SMOKE & CESSATION INFORMATION (RESOURCES FOR RESIDENTS):

- ☐ Information on the dangers of secondhand smoke
- ☐ Information on Minnesota's free quit smoking programs

MATERIALS AVAILABLE TO SMOKE-FREE MINNESOTA PROPERTIES: * A copy of your smoke-free policy is required for the following

RESIDENT REMINDERS: "WELCOME TO YOUR SMOKE-FREE HOME"

- ☐ Rubber keychain* * Limit one per unit

DOOR/WINDOW CLINGS: "WELCOME TO OUR SMOKE-FREE BUILDING"

- ☐ English Language Only (Includes Electronic Cigarettes and Cannabis)*
 - ☐ English/Spanish Language (Includes Electronic Cigarettes and Cannabis)*
- * 'Electronic cigarettes' and 'cannabis' must specifically be mentioned in your policy

INTERIOR DOOR PLAQUE: "For the health of all residents and guests, this building is 100% smoke free."

OUTDOOR BUILDING AND PROPERTY SIGNS:

- ☐ '100% Smoke- Free Building' (covers all indoor areas)
- ☐ '100% Smoke-Free Building' includes Electronic Cigarettes*
- ☐ '100% Smoke-Free Building' includes Electronic Cigarettes and Cannabis**
- ☐ '100% Smoke- Free Property' (covers all indoor & outdoor areas)
- ☐ '100% Smoke-Free Property' includes Electronic Cigarettes*
- ☐ '100% Smoke-Free Property' includes Electronic Cigarettes and Cannabis**
- ☐ 'No Smoking Beyond this Point' (designates the perimeter of a smoke-free area)

* 'Electronic cigarettes' must specifically be mentioned in your policy

** 'Electronic cigarettes' and 'cannabis' must specifically be mentioned in your policy

If an item is out of stock, you may receive a modified version of a sign using weather resistant, durable stickers.

WEATHER RESISTANT STICKERS (TO UPDATE EXISTING OUTDOOR SIGNS)

- ☐ Electronic Cigarette (Vape) Sticker* * 'Electronic cigarettes' must specifically be mentioned in your policy
- ☐ Cannabis (Marijuana) Sticker** ** 'Cannabis' must specifically be mentioned in your policy



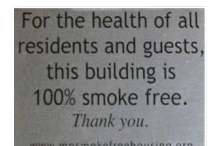
Stickers
2.25"



Rubber Keychain



Window Cling
4.5" X 6.5"



Interior Door Plaque
3.5" X 5"
metal, adhesive back



Outdoor Signs
Metal - 12" X 18"

PROVIDE THE FOLLOWING INFORMATION TO RECEIVE YOUR FREE MATERIALS:

*Note: these materials are only available for Minnesota properties; allow 2-3 weeks for delivery.

SHIPPING INFORMATION:

NAME/TITLE: _____

SHIPPING ADDRESS: _____

SHIPPING CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

HOW DID YOU HEAR ABOUT US? _____

PROPERTY INFORMATION: (Include the following information for each smoke-free property where signs will be posted)

PROPERTY NAME: _____

MANAGEMENT COMPANY: _____

CONTACT NAME: _____ TITLE: _____

STREET ADDRESS: _____ STATE: _____ ZIP: _____

CITY: _____

PHONE: _____ EMAIL: _____

WEB SITE: _____

TYPE OF BUILDING (Check all that apply)

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> Apartment | <input type="checkbox"/> Co-Op | <input type="checkbox"/> Affordable/Section 8 Housing |
| <input type="checkbox"/> Town Home | <input type="checkbox"/> Senior Housing | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Market Rate | |

TOTAL NUMBER OF BUILDINGS: _____ TOTAL NUMBER OF UNITS: _____

NUMBER OF SMOKE-FREE BUILDINGS: _____ NUMBER OF SMOKE-FREE UNITS: _____

DATE POLICY WENT INTO EFFECT: _____ APPROX. NUMBER OF RESIDENTS: _____

SMOKE-FREE POLICY DETAILS (Check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Smoking Prohibited in All Units | <input type="checkbox"/> Smoking Prohibited in Entryways |
| <input type="checkbox"/> Smoking Prohibited in Some Units
(explain) _____ | <input type="checkbox"/> Smoking Prohibited on Entire Property |
| <input type="checkbox"/> Current Smokers Exempted Until: _____ | <input type="checkbox"/> Electronic Cigarettes are Prohibited in All Units |
| Number of Smokers Grandfathered: _____ | <input type="checkbox"/> Cannabis/Marijuana is Prohibited in All Units |
| | <input type="checkbox"/> Other _____ |

*To receive our signage, your smoke-free policy must cover at minimum, 100% of the indoor of the building.

To confirm that a property is smoke free, Live Smoke Free must receive a copy of the property's smoke-free policy before shipping your sign order.

- ☐ I have attached my smoke-free policy
☐ I will send my smoke-free policy via mail, e-mail or fax

- * Live Smoke Free reserves the right to limit an order based on the quantities of materials available.
* To access this order form online, visit:
www.mnsmokefreehousing.org/order-signs

RETURN FORM TO:

Live Smoke Free

2395 University Avenue W, Suite 310
St. Paul, MN 55114-1512

Email: info@mnsmokefreehousing.org

Phone: (651) 646-3005

FAX: (651) 646-0142

INTERNAL USE

Date Signs Sent: _____
Filled by: _____
Policy Received? _____
Policy Scanned? _____
Building in DB? _____
Sign order in DB? _____